

SAMPLE  
**Budget Public Hearing (Truth in Budgeting) Notice**

/ The budget public hearing notice shall be published in a newspaper at least six days prior in general law townships and seven days prior in charter law townships.

**Sample Language For Publication:**

The (*name*) Township Board will hold a public hearing on the proposed township budget for fiscal year (*year*) at (*location of meeting of public body*) on (*date*) at (*time*). **\* The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.** A copy of the budget is available for public inspection at (*location where copies are available*).

NOTE: This sample budget public hearing notice meets the minimum statutory requirements. The township may consider including additional information in the notice, such as summary of major revenues and expenditures categories and their proposed appropriations.

/ It is recommended that all notices published and/or posted contain the following language to comply with The Americans With Disabilities Act.

The (*name*) Township board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon (*number of days*) notice to the (*name*)Township board.

Note: Individuals with disabilities requiring auxiliary aids or services should contact the (*name*)Township board by writing or calling the following:

(List the name, address and telephone number of contact person).

**\* This statement shall be printed in 11-point boldfaced type.**

Notice complies with MCL 141.436 & MCL 211.24e