

Michigan Township **INSIGHTS**

Jan. 19, 2024

Final Uniform Reporting Format released

Additional financial reporting requirements for local units of government can be found in the revised version of the [Uniform Reporting Format](#) issued by Michigan Department of Treasury's Local Audit and Finance Division. These additional requirements include budgetary comparison information reporting, note disclosures for deficits and filing deficiencies report. The primary changes include:

- Removing Treasury's additional requirements regarding combining statements reporting for component units.
- Allowing additional reporting for General Fund budgetary comparison information under required supplementary information, supplementary information, or other information.

Questions can be directed to (517) 335-7469, email to LAFD_Audits@michigan.gov or mail to Local Audit and Finance Division, Michigan Department of Treasury, P.O. Box 30728, Lansing, MI 48909-8228

Final independent contractor rule goes in effect March 11

A U.S. Department of Labor [final rule](#) seeks to help employers—including townships—better understand when a worker qualifies as an employee and when they may be considered an independent contractor under the Fair Labor Standards Act. Employee misclassification can result in costly consequences for employees and penalties for the township. The final rule, which takes effect March 11, 2024, includes six factors that guide analysis of a worker's relationship with the township, including:

- any opportunity for profit or loss a worker might have
- the financial stake and nature of any resources a worker has invested in the work
- the degree of permanence of the work relationship

CiviClarity
WEBSITE SERVICE

Save time publishing
Meetings and Events

with our Intuitive Calendar app



FIND OUT

COMING
SOON

Michigan Township
Participating Plan
Spring 2024
Risk Reduction
Grant Cycle

Applications Accepted
February 1 Through
March 15, 2024



theparplan.com

Upcoming MTA Training & Events

Jan. 23 in Lansing (***sold out!***)—[2024 Capital Conference](#)

Jan. 31 and throughout
February—[Board of Review Training](#)

MTA QUICK LINKS

- the degree of control an employer has over the person’s work
- whether the work the person does is essential to the employer’s business
- a factor regarding the worker’s skill and initiative

It is important to note that certain laws or overriding agencies may impact an employee’s classification, regardless of the six factors—such as the assessor, who must be classified as an employee pursuant to IRS guidance. Consult with your township attorney with any questions regarding employee classification.



CRA to host municipal summit

Township leaders can take part in a Cannabis Regulatory Agency (CRA) statewide municipal summit, held via Zoom on **Feb. 6** from 10 to 11:30 a.m., where attendees will hear information from CRA’s legal, licensing and enforcement divisions and get questions answered. Those who RSVPed for CRA’s previous municipal summit will receive an email link to participate and do not need to RSVP for the Feb. 6 event. New attendees may RSVP to CRA-SocialEquity@michigan.gov by 5 p.m. on Jan. 29, with the township name as well as the name, email address, title and phone number for all those planning to attend. CRA also has tools available for municipal officials, including a [Municipal Guide](#) and [video library](#).

- [Answer Center](#)
- [Training](#)
- [Advocacy](#)
- [Classifieds](#)
- [Community Connection](#)
- [Webcasts](#)
- [Store](#)
- [Township Governance](#)
- [Academy](#)
- [Allied Service Providers](#)
- [NATaT](#)

ALLIED SERVICE PROVIDERS



* [Bauckham, Thall, Seeber Kaufman & Koches PC](#)

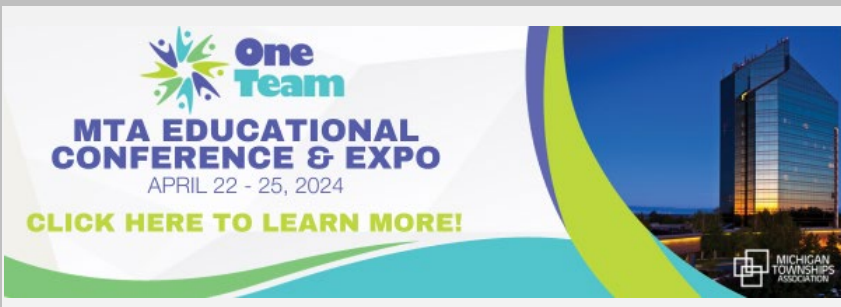
* [Consumers Energy](#)

* [Fahey Schultz Burzych Rhodes PLC](#)

* [Foster, Swift, Collins & Smith, P.C.](#)

* [Hartleb Agency](#)

* [ITC Holdings Corp.](#)



* Rosati, Schultz, Joppich & Amsbuechler, P.C.

* Mika Meyers, PLC



Reminders from BOE

Virtual Train the Trainer. The state Bureau of Elections (BOE) is offering a virtual Train-the-Trainer class on **Jan. 24 from 10 a.m. to noon**, the last class before the Feb. 27 election. Qualified election administrators can sign up in the bureau's [eLearning Center](#). Updated "Election Inspector Training Resources" are also available in the eLearning Center.



Establishing new polling places for early voting. To prepare for establishing early voting regions in the Qualified Voter File (QVF), early voting sites that are not current polling places must be added as a polling place. A "Quick Guide: Adding a Polling Location to QVF" is in the [eLearning Center](#).

Accessible ballots. Accessible ballots are available to send from the QVF. Voters who receive a ballot link will notice a new step in the process, requiring that they authenticate their identity before they can view their electronic ballot.

Democracy MVP. The state's "[Democracy MVP](#)" program allows interested individuals to learn more about serving as a poll worker and complete an online [Election Worker Interest Form](#). When an interest form is completed, details are shared with local clerks who may then reach out if additional poll workers are needed. The site also includes a lookup for local clerks to allow individuals to contact the municipality directly to share their interest.

MTA webinar reviews the role of the FOIA coordinator

Who does what when a Freedom of Information Act (FOIA) request comes into your township? Spoiler alert: It's not automatically the clerk's job to handle FOIA requests! Nobody is



“off the hook,” even in the smallest township. Join MTA at noon on **Feb. 14** for our “Now You Know” lunchtime webinar as MTA Staff Attorney Catherine Mullhaupt reviews what can **only** be done by the FOIA coordinator, how everyone else should assist in responding to requests and more. [Click here to register online now](#). Can’t make the date? We’ll record it so you can watch when it works in your schedule.

Additional free workplace violence training offered

The Michigan Occupational Safety and Health Administration (MIOSHA) is holding free in-person trainings in Lansing on **Feb. 8** that will focus on best practices and strategies to prepare and train for, and survive active shooter and workplace violence incidents.

- [Active Assailant/Shooter Survival: What is Your Plan?](#), from **9 a.m. to noon**, will share, through analysis of videos of actual active shooter incidents, suggested self-protection and survival “choices” to consider.
 - [Verbal Diffusion/De-Escalation with the Difficult Individual](#), from **1 to 4 p.m.**, will help employees identify potentially distressed individuals and learn verbal diffusion and conflict resolution techniques to de-escalate these encounters.
-



The advertisement features a collage of various website designs on the left, including one for 'WRIGHT TOWNSHIP' and another for 'PORTFOLIO'. On the right, the STG logo is displayed above the text 'SHUMAKER TECHNOLOGY GROUP'. Below this, the main headline reads 'CHECK OUT OUR NEW WEBSITE PORTFOLIO!' in bold, black letters. At the bottom, a blue button with a white icon and text says 'MICHIGAN'S EXPERTS IN WEB DEVELOPMENT'.

Federal update for week of Jan. 16

Check out the National Association of Towns and Townships [Weekly Legislative Update](#) for an update of federal actions impacting townships.