

# Michigan Township **INSIGHTS**

May 31, 2024

## Townships asked to review millage rate for PPT reimbursement

Townships that receive [personal property tax \(PPT\) reimbursement](#) from the Local Community Stabilization Authority are asked to review the accuracy of state Department of Treasury calculations and correct any errors in the [eligible millage rate calculations](#). Unless errors are found and corrected, these rates will be used in the 2024 PPT reimbursement calculations.

To review the [2024 Millage Rate Comparison Reports](#), compare the individual millage rate(s) levied in 2023 on the 2024 comparison report with the millage rates reported on the township's 2023 Form L-4029 (Form 614, *Tax Rate Request*). Each reported 2023 millage rate should be listed on the 2024 comparison report (excluding special assessments). Next, verify the calculated millage rate used in the computation—these should equal the lesser of the eligible millage cap and the 2023 millage rate. (The "Millage Rate Calculation" tab of the Excel workbook provides information about how each eligible millage rate is calculated. Note that rates may be prorated and may not reflect the actual millage rates levied by the township.)

If any millage rate errors are identified, the township must submit [Form 5613](#), *Millage Rate Correction for the 2024 Personal Property Tax Reimbursement Calculations* by **Aug. 1, 2024**, along with substantiating documentation. If no errors are identified, no further action is necessary.

If your township levies an extra-voted millage rate that partially funds essential services costs (i.e., a fire or cemetery millage)—called "Partial Essential Service" in the comparison report—you will need to verify this as well. [Form 5608](#), *Portion of 2023 Essential Services Millage Rate Dedicated for the Cost of Essential Services* must also be submitted with any corrections by **Aug. 1**.

Contact [TreasORTAPPT@michigan.gov](mailto:TreasORTAPPT@michigan.gov) or (517) 335-7484 with questions.

## Keeping Your Website Looking Great

Our service offers a design refresh after every 3rd year



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## PREVENT WATER DAMAGE

The Michigan Township Participating Plan offers member entities a free water sensor kit.

[theparplan.com](http://theparplan.com)



## Upcoming MTA Training & Events

*Now You Know* lunchtime webinar:

June 5: [Blight Buster](#)

[Election Prep: Beyond the Bureau](#):

June 17: [White Cloud](#)

June 18: [Kalamazoo](#)

June 19: [Frankenmuth](#)

## Housing and economic development highlight Mackinac Policy Conference



No legislative votes or committee meetings were held this week in Lansing as many legislators participated in the 2024 Mackinac Policy Conference hosted on Mackinac Island by the Detroit Regional Chamber. The conference provides business and community leaders an opportunity to interact and discuss policy issues with state and federal political leaders. Two legislative issues at the forefront of the conference are addressing the state's housing needs and economic development. Earlier this week, requests were made to increase housing availability over the next few years and for the Legislature to pass bills to assist that effort—including [Senate Bill 293](#), supported by MTA, which would expand the types of housing where the Michigan State Housing Development Authority (MSHDA) could provide assistance. On the economic development front, proposed changes were announced to the Strategic Outreach and Attraction Reserve (SOAR) fund—the state's major economic development attraction tool. The proposal would set aside \$250 million for traditional economic development directly to companies, \$200 million for “transformational” transit and mobility projects, \$100 million to MSHDA for the Housing and Community Development Fund, and \$50 million for the Revitalization and Placemaking Fund. Bills on this proposal are expected to be introduced shortly.

June 25: [Marquette](#)

June 26: [Online](#)

June 27: [Gaylord](#)

July 23-24: [UP North Summit](#)

### MTA QUICK LINKS

[Answer Center](#)

[Training](#)

[Advocacy](#)

[Classifieds](#)

[Community Connection](#)

[Webcasts](#)

[Store](#)

[Township Governance Academy](#)

[Allied Service Providers](#)

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## Petition initiative to restore local control for large-scale renewables continues to seek signatures

\* [Bauckham, Thall, Seeber Kaufman & Koches PC](#)

\* [Consumers Energy](#)

[Citizens for Local Choice](#) (CLC), the organization seeking signatures for a ballot proposal to restore local control over the siting of large-scale utility renewable energy operations, announced this week that they will continue their efforts to collect signatures. While **May 29** was the signature submission deadline for the 2024 ballot, the committee stated it had not reached the required signature threshold and will continue efforts to leverage the legal 180-day window to work to secure placement on the 2026 ballot. MTA supports local siting authority for utility-scale renewable energy facilities by Michigan’s local governments.

## Townships target of phishing emails

MTA has been made aware of numerous fraudulent phishing emails received by member townships and other municipalities seeking wire transfer or automated clearing house (ACH) payment for "August primary election expenses."



To ensure you do not fall victim to a phishing scheme or cybersecurity threat, it is important to take note of the full email address from which the email was sent (a fake address might have one incorrect letter separating it from a legitimate sender. For example, a hacker posing as a government official might have an address ending with "michigann.gov" instead of "michigan.gov."). Do not reply to or click on any links from these fraudulent emails or provide any personal information to the sender, and ensure that all township payments include the proper documentation and follow the township’s procedures and internal controls. We also recommend that you block the sender, report the message or mark as "junk," and share with your township’s IT support.

[\\* Fahey Schultz Burzych Rhodes PLC](#)

[\\* Foster, Swift, Collins & Smith, P.C.](#)

[\\* Hartleb Agency](#)

[\\* ITC Holdings Corp.](#)

[\\* Rosati, Schultz, Joppich & Amtsbuechler, P.C.](#)

[\\* Mika Meyers, PLC](#)



## STC updates: MCAT courses, exemption application and assessor report reminders

The State Tax Commission (STC) is accepting for two 2024 [Michigan Certified Assessing Technician \(MCAT\) programs](#): Aug. 8-9 at the **Marquette Charter Township** (Marquette Co.) Hall, with the exam on Aug. 12; and Sept. 19-20 at the Macomb Intermediate School District in **Clinton Charter Township** (Macomb Co.), with the exam on Sept. 23. Submit applications no later than July 19 for the [August program](#), and Aug. 30 for the [September course](#). Contact [GastW@michigan.gov](mailto:GastW@michigan.gov) with questions.

The STC also reminds townships and assessors of the following 2024 exemption application and assessing officer report deadlines:

- **June 17** (*June 15 is a Saturday*): Air Pollution and Water Pollution Exemption Applications; send to [pte@michigan.gov](mailto:pte@michigan.gov) or Property Tax Exemption Section P.O. Box 30760, Lansing, MI, 48909.
- **Oct. 15**: Commercial Rehabilitation and Obsolete Property Rehabilitation Exemptions and Commercial Facilities Assessing Officer Reports; send to [pte@michigan.gov](mailto:pte@michigan.gov). Industrial Facilities Exemption Assessing Officer Report; to [Treas-StateSharePropTaxes@michigan.gov](mailto:Treas-StateSharePropTaxes@michigan.gov)
- **Oct. 31**: Industrial Facilities, Neighborhood Enterprise Zones, Obsolete Property Rehabilitation, Commercial Rehabilitation, New Personal Property, Charitable Nonprofit Housing, Commercial Facilities, Attainable Housing, Residential Housing, and Solar Energy Facility Exemption Applications; send to [pte@michigan.gov](mailto:pte@michigan.gov) or Property Tax Exemption Section P.O. Box 30760, Lansing, MI, 48909.

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## Fiscally Ready Communities webinar on June 3

[Register now](#) for the state Department of Treasury's next [Fiscally Ready Communities](#) webinar on June 3. Presented in partnership with Michigan State University Extension, "Nuts and Bolts: Fees, Fines, Purchasing and Receipting" will include building a culture of fiscal sustainability essential to local government fiscal health and best practices for policies on fees, fines, purchasing and receipting, as well as examples for implementation. Email

questions to [TreasLocalGov@michigan.gov](mailto:TreasLocalGov@michigan.gov) with the subject line "Fiscally Ready."

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## Reminders from BOE

- **August ballot proofs.** The state Bureau of Elections (BOE) is accepting proof ballots for conditional approval as to form for the Aug. 6 election; send to [milesm5@michigan.gov](mailto:milesm5@michigan.gov) and cc: [tarrantd2@michigan.gov](mailto:tarrantd2@michigan.gov).
  - **Deadlines for absent voter (AV) ballot processing.** Clerks planning to process or tabulate AV ballots before Election Day must submit written notice to the Secretary of State by completing the *Early Tabulation Declaration* form in the [eLearning Center](#) by July 9. The deadline to post notices on the township website (if available) and in the clerk's office of the location, dates, hours and number of election inspectors for AV counting place is July 19. If revised notices are needed, the deadline is July 26. Townships with a population of at least 5,000 may begin processing and tabulating AV ballots on July 29; all others may begin on Aug. 5.
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## Help find the next state Christmas tree

The search is on for the tree that will stand in front of the Capitol building in Lansing for the 2024 Christmas season. Join the State Christmas Tree Crew—which includes numerous members of the MTA Board of Directors—in searching for a spruce or fir tree, at least 60 feet tall with a maximum crown of 24 feet and maximum trunk diameter of 30 inches. The tree must have easy access to the road, with no interference from wires, and be available at no cost. For the past 39 years, trees have been found across the state, including in numerous townships, where a community celebration often accompanies the tree harvest. Tree nominations are due Aug. 19. Submit your name, phone number, a photo of the tree, as well as its location and information to [christmastree@michigan.gov](mailto:christmastree@michigan.gov), or mail to: Christmas Tree Search, Michigan Department of Technology, Management & Budget, Building Operations Division, P.O. Box 30026 Lansing, MI 48909



An advertisement for PollyProducts.com. The background shows various pieces of outdoor furniture, including a wooden picnic table and a bench, set in a park-like environment. A green banner across the middle contains the text "Made in USA • Recycled Plastic Products • 20-Year Warranty" and the website "PollyProducts.com". To the right of the banner is a gold seal that says "20 YEAR WARRANTY". Below the banner is a blue "SHOP NOW" button. In the bottom right corner, there is a recycling symbol and the text "HDPE".