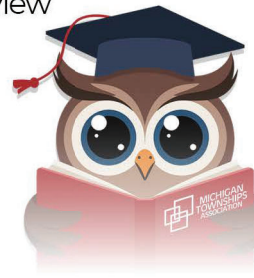


# RED BOOK READY CHECKLIST

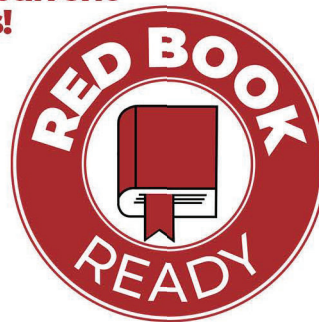
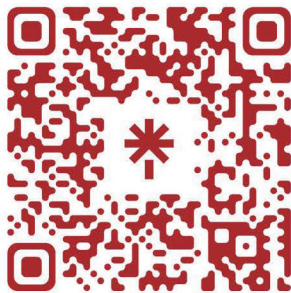
Earn **RBR credit** by attending MTA courses that correspond to each chapter below.

**1 qualifying course = 1 full credit = 1 completed chapter!**

- Ch. 1:** What Does it Mean to be 'Public'?
- Ch. 2:** What is a Township?
- Ch. 3:** Interacting with Other Governments
- Ch. 4:** The Township Board
- Ch. 5:** Holding Township Board Office
- Ch. 6:** Meetings
- Ch. 7:** Revenue Sources
- Ch. 8:** Accounting, Budget & Lawful Expenditures
- Ch. 9:** Public Records
- Ch. 10:** Assessing & the Board of Review
- Ch. 11:** Tax Collecting
- Ch. 12:** Elections
- Ch. 13:** Ordinances
- Ch. 14:** Franchises
- Ch. 15:** Land Use
- Ch. 16:** Other Township Statutory Authority
- Ch. 17:** About MTA, Electives: Choose from any of the following for a total of **2 credits**.
  - MTA Annual Conference & Expo **1 credit**
  - Regional Meeting / U.P. Summit **1 credit**
  - Professional Development Retreats **1 credit**



**Scan to enroll or view the current online & in-person courses!**



[https://linktr.ee/MTA\\_RedBookReady](https://linktr.ee/MTA_RedBookReady)

**Questions? Contact [education@michigantownships.org](mailto:education@michigantownships.org)**