

# upcoming MTA workshop

## REGISTRATION INFORMATION

### Zoning Board of Appeals: What's Your Role?

The zoning board of appeals (ZBA) was created as a safety valve, in recognition that the zoning ordinance is not able to anticipate how every property might be affected by zoning. With thousands of individual properties, a single zoning regulation cannot possibly be applied uniformly to every property's unique physical characteristics.

MTA's May workshop, *The ABCs of ZBAs*, will demonstrate how the ZBA serves as a safety valve in those circumstances where zoning requirements don't fit. Explore how variances approved without sufficient justification can turn the safety valve into a leak, and a leak into a flood.

Whether you've been a member of your township's zoning board of appeals (ZBA) for many years or were recently appointed, this afternoon class will assist you in carrying out your responsibilities. Elected officials can learn more about the role of the ZBA and the relationship it has with the board.

Explore the ZBA's authority, duties and roles, including use of alternates and when a conflict of interest might exist. Dig into ZBA review standards, variances, appeals of administrative decisions and interpretations, and hear about other duties that may be assigned to ZBAs. Lunch is included with registration and will begin at noon. The workshop is held from 1 to 4:30 p.m. Dates and locations are:

- May 15:** Treetops Resort Conference Center, Gaylord
- May 22:** Bavarian Inn Lodge, Frankenmuth
- May 29:** Four Points by Sheraton, Kalamazoo



**Discounted book package available!** Use this form to pre-purchase MTA's Planning & Zoning Book Package, which includes *The Township Guide to Planning & Zoning (2019 edition)* and *Planning & Zoning Decision-making (2019 edition)*. The *Township Guide to Planning & Zoning* provides a detailed look at the planning process and outlines elements of a successful planning program, while *Planning & Zoning Decision-making* aims to help planning and zoning officials reach defensible, effective decisions and build a strong community based on sound planning principles and procedures. Books will be distributed at check-in. A limited number of publications will also be available to purchase on-site.



## Registration Form

Township \_\_\_\_\_ County \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Name & Title \_\_\_\_\_ Purchase P&Z book package?  Yes  No

Name & Title \_\_\_\_\_ Purchase P&Z book package?  Yes  No

Name & Title \_\_\_\_\_ Purchase P&Z book package?  Yes  No

### Which location will you attend?

- May 15: Gaylord       May 29: Kalamazoo  
 May 22: Frankenmuth

**Early-bird Rate\***: \$100/person *Expires three weeks prior to event date*

**Regular Rate\***: \$125/person *Begins three weeks from event date*

**Late Rate\***: \$150/person *Applies one week prior to event date*

\_\_\_\_ (# registrants) x \$ \_\_\_\_ (rate) = \$ \_\_\_\_

\_\_\_\_ (# of book packages) x \$76/package\* = \$ \_\_\_\_

AMOUNT ENCLOSED = \$ \_\_\_\_

NOTE: Payment must accompany form in order to be processed.

Check enclosed (payable to MTA) OR  Charge to: (circle one) MasterCard VISA

Card # \_\_\_\_\_ CSV (3-digit code) \_\_\_\_\_ Expires \_\_\_\_\_

Print Card Holder's Name \_\_\_\_\_ Signature \_\_\_\_\_

*\*Rate applies to MTA members; non-members, call MTA for rates.*

**Save time, register online!**  
[www.michigantownships.org](http://www.michigantownships.org)



Send your completed registration form with payment to MTA, P.O. Box 80078, Lansing, MI 48908-0078; fax: (517) 321-8908. Or register online at [www.bit.ly/twptraining](http://www.bit.ly/twptraining). Need event registration assistance? Call (517) 321-6467, ext. 226. For other event-related questions, call (517) 321-6467, ext. 234.