

Getting there

Held at the **Bavarian Inn Lodge** located at One Covered Bridge Lane in **Frankenmuth**, you'll find us in the Conference Center on level two. Directions will appear in your registration confirmation sent via email.

Staying there

Make your reservations with the Bavarian Inn Lodge directly. Online reservation links and hotel details are available at <https://bit.ly/MTA-TGA> and in your confirmation email, OR call (989) 652-7200 and reference MTA or use group # 1417NQ. Discounted lodging is limited—reserve your hotel room by December 12 to get the MTA discounted rate.

Special needs

If you have special dietary or accessibility needs, let us know when you register OR contact Kristin via phone (517) 321-6467, ext. 230 or email kristin@michigantownships.org immediately upon registration. We may not be able to accommodate requests made after January 5, 2026.

Cancellation policy

Written cancellation requests received at the MTA office by December 30 will receive a full refund. No refunds will be issued thereafter without extenuating circumstances. You may substitute another individual from your township; please let us know of the change. Substitutions are not allowed for registrations made using TGA scholarship funds.

MTA's Township Governance Academy

A series of confidence-building courses designed to enhance your leadership skills and motivate you to take on the challenges unique to those serving as a local leader. This prestigious credential recognizes your efforts to possess an in-depth understanding of the governance process, the role of the township and how to lead for success. Regardless of your position in the township or amount of experience, the Academy will move you to a higher level of performance and make your service to your community more rewarding. Learn more about TGA at <https://bit.ly/MTA-TGA>



512 Westshire Drive
P.O. Box 80078
Lansing, MI 48908-0078

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Three timely township
topics over two days
in one great location

An educational opportunity from



Board Roles & Relationships

How Boards Make Decisions

At Your Service: Meeting Township Needs



MTA can offer insights into your role on (and with!) the board, techniques for improving group decision-making and a better understanding of your township's authority in serving your residents. Join us at **Bavarian Inn Lodge in Frankenmuth January 13-14, 2026** for one (or all!) of the courses described below:

Township Board Roles & Relationships

Examine your role as a board member and how you fit into the board as a whole. Discuss the roles of watchdog, supporter, planner, communicator and manager, as well as the relationships among board members, appointed and elected officials, and the board with the community. Identify the fundamentals of leadership and the ethical standards specific to public servants.

How Boards Make Decisions

Maximize the effectiveness of group decisions and learn how "knowledge-based" governance will guide your board to make informed choices with improved outcomes (and less headaches)! This class challenges "old ways of thinking" and offers a refreshing look at the decision-making process to help meld various viewpoints into a consensus decision that everyone is more likely to support.

At Your Service: Meeting Township Needs

Explore the role, authority and legal requirements of the township board in providing services for your residents. Review funding options as well as the board's responsibility in assuring that the risk is properly managed. Learn techniques for evaluating whether your township's services are effectively serving your community and what considerations should be made to ensure future viability.

Winter Academy Details

Tuesday, January 13

8:30 a.m. to noon

Check-in and continental breakfast begins at 8 a.m.

Township Board Roles & Relationships

(TGA Course B-101; 4 credits)

Presented by governance expert
Susan Radwan, Owner, Leading Edge Mentoring

1 to 4:30 p.m.

Includes lunch served at noon

How Boards Make Decisions

(TGA Course B-102; 4 credits)

Presented by Susan Radwan

Wednesday, January 14

9 a.m. to 4 p.m.

*Check in-and continental breakfast begins at 8:30 a.m.;
lunch will be served at noon*

At Your Service: Meeting Township Needs

(TGA Course F-101; 6 credits)

Presented by Attorney Steve Mann,
Miller Canfield (*former trustee,*
Plymouth Charter Township, Wayne Co.)
and Susan Radwan

Excellence in governance

Every member of your township team is welcome to register for any or all of these courses; which are also part of MTA's Township Governance Academy (TGA) curriculum. You do not have to be enrolled in TGA to attend. If you decide to enroll within six months of attending, credit will be applied retroactively. Learn more about TGA at <https://bit.ly/MTA-TGA>



To register, send completed form to

MTA, P.O. Box 80078, Lansing, MI 48908-0078.
Email rebecca@michigantownships.org OR fax (517) 321-8908.
Visit <http://bit.ly/twptraining> to register online.

Township _____ County _____

Name _____ Title _____

Email _____

Which class(es) will you attend: ☐ Roles ☐ Decisions ☐ Service

	Early-Bird Rate* Ends December 22	Late Rate* Begins December 23
Individual course rates		
Board Roles	\$100/attendee	\$150/attendee
Board Decisions	\$100/attendee	\$150/attendee
At Your Service	\$125/attendee	\$175/attendee

*Rate applies to MTA members. Non-members, call for rates.

Package discounts - apply only if same registrant attends multiple courses

Save \$50 when registering for **two courses**

Save \$75 when registering for **all three courses**

Payment worksheet

\$ _____ (Rate*) **Board Roles**
 \$ _____ (Rate*) **Board Decisions**
 \$ _____ (Rate*) **At Your Service**
 \$ _____ Subtotal
 \$ - _____ **Subtract package discount (if applicable)**
 \$ _____ Total amount due

Payment Options:

- ☐ Invoice my township (members only)
☐ Check enclosed (payable to MTA)
☐ Charge to: (circle one) MasterCard VISA

Card # _____ Expiration Date _____
 Print Card Holder's Name _____ CSV (3-digit code) _____
 Signature _____