

# upcoming MTA workshops

## REGISTRATION INFORMATION

### Assessing (and Improving!) Your Township's Assessing

Whether you serve as support staff for your township's assessing team or are an assessor seeking renewal credit, we've got the insights and information you need to succeed. Held in conjunction with *MTA's Annual Conference & Expo* coming to the **Grand Traverse Resort** in Acme Township (Grand Traverse Co.) these two classes are designed to meet you where you're at in your learning journey:

### Assessors Renewal: March Madness

*Approved by the State Tax Commission (STC) for four hours of assessors elective credit*

Hey assessors, you won't want to miss this motivational journey that walks you through the planning, preparation and navigation of the assessment cycle, from Tax Day all the way through the equalization process! Join us **April 22** from **8:30 a.m. to 12:30 p.m.** and discover strategies for success, from setting goals to meeting quality standards. We'll demonstrate tried-and-true tips for improving time management, team leadership and process improvement for both the municipalities you serve and your peers in the assessing industry. Find ways to enhance your professional knowledge, competence and effectiveness.

*Presented by: Shila Kiander, Michigan Advanced Assessing Officer, Director, Mecosta County Equalization*

### Understanding Assessing Basics

*Satisfies the State Tax Commission (STC) training requirement for all uncertified assessing support staff*

Get in-depth review of assessing fundamentals led by STC experts! Join us **April 22** from **8:30 a.m. to 5 p.m.** to enhance your knowledge and understanding of the functions of the assessing office and ensure your township's assessing process runs smoothly. Explore valuation concepts, taxable and assessed value, board of review, equalization, and much more. All township uncertified assessing support staff—those who engage in assessment roll development, field work or provide assessment roll information to the public—must receive training once every two years. This class will ensure your assessing team is covered and prepare your township to pass the state's assessment roll audit.

*Presented by: David Buick, Executive Director, State Tax Commission; Will Gast, Education Coordinator, Property Services Division, Michigan Department of Treasury; and Amy DeHaan, MMAO, Assessor, Garfield Charter Township (Grand Traverse Co.)*



## Registration Form

		Early-Bird Rate* Ends March 25	Regular Rate* March 26 to April 8	Late Rate* After April 8
Township _____	County _____	<b>Assessors Renewal</b> \$100/attendee	\$125/attendee	\$150/attendee
		<b>Assessing Basics</b> \$125/attendee	\$150/attendee	\$175/attendee
Telephone _____	Email _____	_____ (# registered) x \$ _____ (Rate*) <b>Assessors Renewal</b> _____ (# registered) x \$ _____ (Rate*) <b>Assessing Basics</b> = \$ _____ Total Amount Enclosed		
Name _____	Title _____	*Rate applies to MTA members. Non-members, call for rates.		
Name _____	Title _____	<b>NOTE: Payment must accompany form in order to be processed.</b> <input type="checkbox"/> Check enclosed (payable to MTA) <input type="checkbox"/> Charge to: (circle one)      MasterCard                      VISA Card # _____ Expires _____ Print Card Holder's Name      CSV (3-digit code)                      Signature _____		
Name _____	Title _____			
Name _____	Title _____			
Name _____	Title _____			



Send completed registration form with payment to MTA, P.O. Box 80078, Lansing, MI 48908-0078, fax to: (517) 321-8908 or register online at <https://bit.ly/MTA2024REG> (select "Pre-Conference Course only" then choose this class on the Sessions page). Already registered for our 2024 Conference? It's not too late to add it! Visit <https://bit.ly/MTAPreConf> for online instructions OR use this form. Having trouble? Call (517) 321.6467 Ext. 226.