

caucus rules

MTA Bylaws—Article VI, Section F, Election of Directors

The director of the Association representing an MTA district shall be elected at a caucus meeting of each district held during the Annual Educational Conference of the Michigan Townships Association.

All caucuses shall be governed by the following bylaws and rules of procedure:

Caucus Rule 1

a. Caucus Meetings. District caucus meetings shall be held during the Annual Educational Conference for the purpose of electing the director of MTA districts, except for districts represented by an officer or the Executive Committee member-at-large who will continue to represent his or her respective district during his or her tenure as an officer or the Executive Committee member-at-large.

b. Temporary Chairperson. The director of the district shall call the caucus to order. In the absence of a director, any person of the caucus or member of the Board of Directors may serve as temporary chairperson.

c. Secretary. The temporary chairperson shall appoint a secretary to record the proceedings during the meetings of the caucus.

d. Chairperson. A chairperson shall be elected for the purpose of conducting the election of the director(s). Nominations for chairperson shall be made from the floor. After the closing of nominations, the person receiving the most votes of those nominated shall be elected.

e. Who is Entitled to Vote. Each township township board of trustees member shall be entitled to one vote in person. No proxy may be used at any district caucus meeting.

Caucus Rule 2

a. Order of Business at the District Caucus Meeting.

The Order of Business at the caucus meeting shall be as follows:

1. Call to order by caucus chairperson
2. Report and greetings by the district director
3. Reading of caucus bylaws
4. Nomination of director candidates
5. Introduction of director candidates
6. Election of directors
7. Other business
8. Adjournment

b. Rules of Order. Except as outlined herein, *Robert's Rules of Order, Newly Revised* shall prevail at all meetings.

Caucus Rule 3

a. Campaigning. Director candidates, in advance of the election, may conduct campaigns in order that the delegates may become familiar with the candidates. MTA will make available member address mailing labels to candidates at cost. Campaign literature disseminated on the premises of the MTA

Conference must be delivered to delegates directly, person-to-person. Materials shall not be left unattended in any public places, posted or affixed to any walls or surfaces in public places, and shall not be disseminated within the caucus room.

b. Announcement of Candidacy. Since nominations for the position of director can be made from the floor at caucus meetings called for such purpose, there can be no requirements for prior announcement of candidacy.

Caucus Rule 4

a. Term. A district director of the Michigan Townships Association shall be elected for a four-year term. A new four-year term for all district directors shall begin at the Annual Meeting next following the election of township officials throughout the State of Michigan in U.S. presidential election years.