

upcoming MTA workshop

REGISTRATION INFORMATION

Board of Review Training

Does your township's board of review still need to meet the state's training mandate? MTA can help! We're offering an **online class on June 1 from 1 to 5 p.m.** This training was approved by the State Tax Commission to satisfy the P.A. 660 training mandate.

In order to receive credit for the class, the state requires individual participants to keep their cameras on during class and complete a quiz at the end. Individuals must have an email address to receive instructions and participate. Those watching in a group do not need to have their cameras on, but must complete and return the state approved sign in and out form authorized by the township official hosting the group watch. Forms will be provided prior to the class. Be sure to register every participant to ensure certification.

Those registered for our online classes held this past February that were unable to join then, can participate now for free! Email elsa@michigantownships.org to confirm.

Didn't register previously, but ready to now? Complete and return this form or register online at www.bit.ly/twptraining.

This online class meets the STC's required biennial training requirement (P.A. 660) for board of review members. It's offered live via Zoom and led by **MTA Member Information Services Liaison Cindy Dodge, MCAO** and **Shila Kiander, MAAO, Director, Mecosta County Equalization Director.**

Continue the learning with other MTA resources

Registrants may purchase the 2023 Board of Review Guide for \$39.50/book (member rate only; non-members call for rates), when signing up for the class. Cost includes shipping/handling and books will be sent to the township address on file unless otherwise requested at the time of registration.



Board of Review Training Registration Form

Township _____ County _____

Name & Email (required for online training) _____ Add Board of Review Guide

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- Early-bird Rate***: Expires May 18.
\$100/person (Premium subscribers pay \$80/person**)
- Regular Rate***: After May 18.
\$125/person (Premium subscribers pay \$100/person**)
- Late Rate***: Applies May 29.
\$150/person (Premium subscribers pay \$120/person**)

_____ (# registered) x \$ _____ (rate*) = \$ _____
 _____ (# of guide books) x (\$39.50/book*) = \$ _____

TOTAL AMOUNT ENCLOSED = \$ _____

*Rate applies to MTA members. Non-members, call for rates.

****Premium subscribers are townships that have purchased an online learning subscription to MTA Online at the Premium level. Find out if your township is a premium subscriber at www.michigantownships.org/mtaonline.asp.**

NOTE: Payment must accompany form in order to be processed.		
<input type="checkbox"/> Invoice my Township		
<input type="checkbox"/> Check enclosed (payable to MTA)		
<input type="checkbox"/> Charge to: (circle one)	MasterCard	<input type="checkbox"/> VISA
Card # _____	Expires _____	
Print Card Holder's Name _____	CSV 3-digit _____	Signature _____



Send your completed registration form with payment to MTA, P.O. Box 80078, Lansing, MI 48908-0078; fax: (517) 321-8908. Or register online at www.michigantownships.org.
 Need event registration assistance? Call (517) 321-6467 ext. 226. Other questions? call (517) 321-6467 ext. 221