

Dates and locations

June 10: Commonwealth Commerce Center

209 E. Washington Ave., Jackson (517) 784-0059

June 17: Northern Center at NMU

1401 Presque Isle Ave., Marquette (906) 227-2623

June 18: Otsego Resort

696 M-32 East, Gaylord (989) 732-5181

June 24: Soaring Eagle Casino & Resort

6800 Soaring Eagle Blvd. (888) 732-4537

Special needs

Participants with special needs (dietary, accessibility) should call MTA at (517) 321-6467, ext. 230 or email kristin@michigantownships.org at least two weeks in advance.

Cancellations, substitution and switching

Written cancellation requests received at the MTA office at least three weeks before the event will receive a full refund. No refunds will be issued thereafter without extenuating circumstances. If space allows, you may switch locations at no charge if you notify MTA of the change at least one week prior to class; otherwise, a \$25/person fee will be assessed. You may substitute another individual from your township without incurring a charge; please notify MTA of the change.

Continue learning with MTA resources

Add MTA's *Township Cemetery Management* book to a class registration for the discounted price of \$35.70. This handy guide offers a review of statutes that govern township authority over cemeteries, along with financial aspects of this valuable service. Sample policies that can be customized for your township are included with purchase. Pre-ordered books will be distributed onsite. A limited number will be available for purchase on-site.



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US Postage
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512 Westshire Drive
P.O. Box 80078
Lansing, MI 48908-0078

*Join our June classes to
get your questions answered
on the Earned Sick Time Act,
and explore township cemetery
management*



Earned Sick Time Act and Your Township

Cemetery Challenges and Solutions



June brings MTA's newest double feature

Join MTA in June for in-person sessions covering timely township topics. We'll begin the day with a review of Michigan's Earned Sick Time Act (ESTA), its impact on your township, and how to comply with ESTA requirements. Then, spend the afternoon exploring the fundamentals of cemetery management and administration. Both courses are taught by MTA Consultant Cindy Dodge, who has a background in human resources and is an expert in township cemetery issues. You may attend both sessions (at a discount registration rate!), or select the class that interests you most.

Earned Sick Time Act & Your Township

Michigan's Earned Sick Time Act underwent significant revisions before it was signed into law earlier this year, and it's essential for townships to understand how these changes affect their responsibilities as public employers. Join us as we review key provisions in the act, how it impacts your township, and policy updates you should make immediately. Designed to help townships navigate the new requirements with confidence and clarity, this session provides clarification on how it applies to deputies, election workers, firefighters and your assessor. You'll receive practical scenarios and ample time for Q&A to ensure you walk away prepared to update your policies and implement them effectively. Whether you're managing policy updates or overseeing leave time, we can help ensure your township stays compliant while supporting your township team.

Cemetery Challenges & Solutions

Township cemeteries provide a positive personal service to residents during a difficult time. MTA can help you gain a better understanding of the rules, regulations and other important aspects of cemetery management. We'll dig into elements of green or natural burials and other options that many conventional cemeteries are incorporating. We'll also:

- Review the legal obligations for cemeteries, including content and procedures for adopting a cemetery ordinance
- Explore fees and other budgeting and financial aspects, including tips on dealing with special cemetery management issues
- Examine the role of advisory committees, cemetery sextons and other caretakers, as well as the duties and responsibilities of the clerk and township board

Our thanks to afternoon session sponsor TriMedia Environmental & Engineering, a leading environmental and engineering firm offering environmental, health & safety, industrial hygiene, GIS, cemetery mapping & land surveying services.



Event details

Register for either class OR join us for both at a discounted rate!

Earned Sick Time Act & Your Township

(Includes coffee and pastries)

8:30 a.m.

Registration check-in

9 to 11:30 a.m.

ESTA session

Cemetery Challenges & Solutions

(Includes lunch, served at noon)

Noon

Afternoon-only registration check-in

12:50 p.m.

Welcome and Sponsor Remarks



1 to 5 p.m.

Cemetery Challenges & Solutions session

When & where

June 10: Commonwealth Commerce Center, Jackson

June 17: Northern Center at NMU, Marquette

June 18: Otsego Resort Event Center, Gaylord

June 24: Soaring Eagle Casino & Resort, Mt. Pleasant

Instructor

Cindy Dodge, Owner, LOR Consulting

Featured Michigan Association of Municipal Cemeteries conference speaker and former MTA Member Information Services liaison

Registration form

To register send completed form to MTA, P.O. Box 80078, Lansing, MI 48908-0078. email rebecca@michigantownships.org or fax (517) 321-8908. Save time, register online at www.bit.ly/twptraining

Township _____ County _____

Name & Title Both classes ESTA Cemetery Book

Name & Title Both classes ESTA Cemetery Book

Name & Title Both classes ESTA Cemetery Book

Which location will you attend?

- June 10: Jackson June 18: Gaylord
 June 17: Marquette June 24: Mt. Pleasant

	Early-Bird Rate*	Regular Rates*	Late Rate*
	<i>Expires 2 weeks prior to event</i>	<i>Begins 2 weeks from event date</i>	<i>Applies 1 week from event</i>
ESTA	\$50/attendee	\$75/attendee	\$100/attendee
Cemetery	\$100/attendee	\$125/attendee	\$150/attendee
Both	\$125/attendee	\$150/attendee	\$175/person
_____ (# registered) x	\$_____ (Rate*)	ESTA	
_____ (# registered) x	\$_____ (Rate*)	Cemetery	
_____ (# registered) x	\$_____ (Rate*)	Both classes	
_____ (# ordered) x	\$_____ (\$35.70*)	Cemetery book	

= \$_____ Total Amount Enclosed

*Rate applies to MTA members. Non-members, call for rates.

Confirmations will be sent via email to individual registrants. To add or update an email, call (517) 321-6467, ext. 231 or email database@michigantownships.org

Payment options

- Check enclosed (payable to MTA)
 Invoice my township (members only)
 Charge to: (circle one) MasterCard VISA

Card # _____ CSV (3-digit code) _____ Expires _____

Print Card Holder's Name _____ Signature _____