

upcoming MTA workshop

REGISTRATION INFORMATION

Mapping the Money: Strengthening and Streamlining Financial Oversight

Explore aspects of financial oversight that *every* township official should know at this full-day class being held in conjunction with MTA's Annual Conference & Expo coming to the **Grand Traverse Resort in Acme Township** (Grand Traverse Co.). Join us on **Monday, April 20** from **9 a.m. to 4 p.m.** for this pre-Conference class, which includes continental breakfast and lunch.

MTA is teaming up with financial experts from Maner Costerisan's Government Consulting group to bring you helpful strategies for strengthening internal controls, spotting inefficiencies and uncovering opportunities for improvement.

We'll begin with a review of the fundamentals of process mapping—a structured, visual technique that helps you see how your financial operations actually flow. This allows you to identify every step and decision point, and quickly recognize potential risks, control gaps and areas ripe for streamlining. It's an eye-opening tool every township should have in its toolbox. We'll walk through real-world scenarios and provide examples demonstrating how to use this process to improve accuracy, accountability and efficiency.

Next, we'll help you to apply what you've learned to your own township processes. You'll leave with practical tools, clear next steps and a customized process map—ready to share with staff and board members alike.



Is MTA's **Authorities & Responsibilities of Michigan Townships** (better known as the "Little Red Book") your go-to resource? Then you may be interested in our "Red Book Ready" learning series. Qualifying classes are designed to take you beyond the book, offering the same practical advice, in a format that helps you apply the knowledge to your township.



Here's how it works. Each chapter within the "Little Red Book" corresponds with a class (or two!) that takes you deeper into the topics covered within that chapter. Classes vary in time and depth from 75 minutes to several hours. Some classes—*like this one*—cover an entire chapter. Attend this class and earn full credit for Chapter 8: *Accounting, Budget & Lawful Expenditures*. Learn more about the program at michigantownships.org/learning/rbr/.

Mapping the Money Registration Form

_____		_____
Township		County
_____		_____
Name		Title

Email		
_____		_____
Name		Title

Email		

Early-Bird Rate*	Regular Rate*	Late Rate*
<u>Ends March 23</u>	<u>March 24 to April 6</u>	<u>After April 6</u>
\$125/attendee	\$150/attendee	\$175/attendee

*Rate applies to MTA members. Non-members, call for rates.

_____ (# registrants) x \$ _____ (rate) = Total \$ _____

Payment options

- Invoice my township (members only) Check enclosed (payable to MTA)
- Charge to: (circle one) MasterCard VISA

Card # _____ Expires _____

Print Card Holder's Name _____ CSV (3-digit code) _____ Signature _____



Send completed registration form to MTA, P.O. Box 80078, Lansing, MI 48908-0078, fax (517) 321-8908, email rebecca@michigantownships.org OR register online at <https://bit.ly/MTAConf26>

Already registered for our 2026 Conference? It's not too late to add this pre-Conference class. Visit <https://bit.ly/addpreconf> for online instructions OR use this form. Having trouble? Call (517) 321-6467, ext. 226.