



Continuing Education Self-Assessment

Participants enrolled in the Township Governance Academy (TGA), MTA's credentialing program, may obtain 2 elective credits for successful completion of this quiz. To obtain credit, participants must answer the following 10 multiple-choice questions by circling the correct answer and receive a minimum passing score of 70 percent. The questions are based on content from the article, "Rethinking your board's decision-making". There is no charge for MTA members to take the quiz or to obtain TGA credit.

Completed quizzes should be faxed to (517) 321-8908 or mailed to: MTA, 512 Westshire Dr., Lansing, MI 48917. MTA will notify you of your results within two weeks after receiving your quiz. **IMPORTANT:** Please keep a copy of your completed quiz in your TGA binder. For information about TGA, call (517) 321-6467, email tga@michigantownships.org, or visit www.michigantownships.org/learning/tga/.

TGA Continuing Education Rethinking your board's decision-making

NAME: _____ TOWNSHIP & COUNTY: _____

EMAIL ADDRESS: _____

- 1. A township's vision can:**
 - a) Build a strong foundation for a board
 - b) Help tell community what you believe as a board member
 - c) Focus an agenda
 - d) Boost creativity
- 2. Your township's mission statement needs to be:**
 - a) A restatement of your vision
 - b) A clear statement of your board's purpose
 - c) An advertisement of what makes your township unique
 - d) A declaration of your area's importance to Michigan
- 3. Which question is most beneficial in developing a mission statement?**
 - a) How is success measured?
 - b) What is the easiest option?
 - c) Does this benefit other townships?
 - d) How difficult does this make decision making?
- 4. A helpful tip in creating an agenda is to:**
 - a) Allow the public to make changes to it
 - b) Share it on the day of the board meeting
 - c) Include information that helps decision-making
 - d) Prepare only one copy for the board to share
- 5. What is not a bias that can impact your board's decision-making:**
 - a) Anchoring
 - b) Halo effect
 - c) MSU vs. U of M preference
 - d) Overconfidence
- 6. Effective rules of engagement must:**
 - a) Promote public respect
 - b) Always be the same, no matter the topic
 - c) Include limited time for responses
 - d) Be decided by the supervisor
- 7. Which of the following will help your board ensure successful decision-making?**
 - a) An agreed-upon vision
 - b) A mission statement
 - c) An informative agenda
 - d) All of the above
- 8. A "pure consensus" is:**
 - a) Determined by a majority
 - b) Decided by the supervisor
 - c) A unanimous decision
 - d) Postponed for a later meeting
- 9. "Groupthink" occurs when a governing body:**
 - a) Supports open debate
 - b) Encourages new ideas
 - c) Bases all decisions on past successes
 - d) All of the above
- 10. What is a suggestion for informing and working with the public?**
 - a) Limit Q&A to specific topics
 - b) Share agenda prior to the meeting
 - c) Only allow one question per attendee
 - d) Lock the door after meeting begins

Learn more ...

You can learn more about board decision-making with MTA's two-part webcast, *How Boards Make Decisions*, which explores using "knowledge-based" governance to help your board make informed choices with improved outcomes. This fall is the perfect time to check out this eLearning opportunity—and all of MTA's webcasts—with our half-off sale during the month of November. That's right, **all MTA webcasts will be 50 percent off in November!**