

upcoming MTA workshop

REGISTRATION INFORMATION

Show Me the Money: A Township Board Primer on Raising, Spending and Reporting Township Money

Who decides how a township spends money? Townships and the way they raise, spend and report money are governed by statutes, rules and best practices designed to protect the public's money while enabling each township to perform mandated functions and other, optional, governmental expenditures for the public's good.

Every township board member is a trustee when you are sitting at the head table, with the fiduciary responsibility to know and make important decisions regarding the township's revenues, expenditures and financial standing. You don't want to miss this deep dive offering insights into:

- **Enabling statutes:** What *must* townships do? What may a board *choose* to do?
- **Fiduciary duties:** Board duties regarding money and property.
- **Revenue sources:** How are townships funded? What options exist? How are they restricted?
- **Lawful expenditures:** What may townships pay for? And how may township money be spent?
- **Budgeting:** What should boards consider when developing and monitoring a budget—what is “enough”?
- **Capital improvements:** Surprise! You probably have some, even if you don't think you do. How to identify and budget for their maintenance or improvement.
- **Financial reporting:** Do your township's financial reports seem to be a confusing set of numbers and narratives? What should you be paying attention to?
- **Lawful borrowing options:** Focusing on the municipal finance process.

Presented by Catherine Mullhaupt, MTA Staff Attorney; Rodney Taylor, Senior Government Consultant, Maner Costerisan, PC; and Steve Mann, Attorney, Miller Canfield

Explore aspects of township government that *every* township official should know at this full-day class being held in conjunction with MTA's Annual Conference & Expo at the **Grand Traverse Resort** in Acme Township (Grand Traverse Co.). Join us **April 22 from 9 a.m. to 5 p.m.** for this pre-Conference class, which includes continental breakfast and lunch. Already registered for our 2024 Conference? It's not too late to add this pre-Conference session! Visit <https://bit.ly/MTAPreConf> for online instructions OR use this form. Having trouble? Call (517) 321-6467, ext. 226.



Show Me the Money Registration Form

Township _____ County _____

Telephone _____ Email _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Early-Bird Rate*	Regular Rate*	Late Rate*
<u>Ends March 25</u>	<u>March 26 to April 8</u>	<u>After April 8</u>
\$125/attendee	\$150/attendee	\$175/attendee

*Rate applies to MTA members. Non-members, call for rates.

# of Persons	Registration Fee	Total
_____	x _____	= _____

NOTE: Payment must accompany form in order to be processed.		
<input type="checkbox"/> Check enclosed (payable to MTA)		
<input type="checkbox"/> Charge to: (circle one) MasterCard VISA		
Card #	Expires	
Print Card Holder's Name	CSV (3-digit code)	Signature



Send completed registration form with payment to MTA, P.O. Box 80078, Lansing, MI 48908-0078, fax to: (517) 321-8908 or register online at <https://bit.ly/MTA2024REG> (select “Pre-Conference Course only,” then choose this class on the “Sessions” page).