

## Driving Directions & Location

### Island Resort & Conference Center

399 U.S. 2/U.S. 41, Harris, MI (800) 682-6040

Located approximately 13 miles west of Escanaba. Upon arrival, use the Conference Center entrance at the back of the building. For detailed door-to-door directions from your starting point, visit: <https://bit.ly/23JulyMTA>  
Note that the facility and our meeting operate on Eastern Standard Time (EST).

## Discounted Lodging

Make your hotel reservation by July 3. Call the Island Resort (877) 475-7375 and use group ID 11640 to receive the discounted rate of \$90/night plus local tax.

## Special dietary or other accommodations?

Email [kristin@michigantownships.org](mailto:kristin@michigantownships.org) or call (517) 321-6467, ext. 230 at least two weeks in advance.

## Cancellations and Substitutions

Written cancellation requests received at the MTA office by June 30 will receive a full refund. No refunds will be issued thereafter without extenuating circumstances. You may substitute another individual from your township without incurring a charge; please notify MTA of the change.

## Continue the learning

Attendees receive up to 20% discounts on MTA books. We'll be bringing our most popular selections along, but wanted to point out several companion books for each of these classes. You can purchase them on-site using cash, check, credit card or even invoice your township. Either way, take them home the same day:

*Township Cemetery Management - \$34.50*

*Planning & Zoning Book Package - \$76*

*Policy Matters - \$34.50*

*On-Call Fire Departments - \$25*

Sample copies of every book in our library will be available for you to review onsite. Can't wait? Visit the online store at [www.michigantownships.org](http://www.michigantownships.org) for descriptions and pricing.

Prsrt Std.  
US Postage  
Paid  
Lansing, MI  
Permit #765



512 Westshire Drive  
P.O. Box 80078  
Lansing, MI 48908-0078

MTA experts, resources  
coming to the U.P. in July!



# U.P. Education Extravaganza

*This NEW event is coming to the  
Island Resort in Harris July 18 & 19*



MTA is packing up our resources and municipal experts and bringing them to the Island Resort in Harris (west of Escanaba) this July. This all-new educational experience brings classes featured in other areas of the state throughout the year to the U.P. all at once in a convenient, and compact, format over two days! Join us for a session, a day or both days, based on your areas of interest. Here's what's happening, when:



## U.P. Education Extravaganza

To register send completed form with payment to MTA, P.O. Box 80078, Lansing, MI 48908-0078. Payment via credit card may be faxed to (517) 321-8908. Or register online at [www.michigantownships.org](http://www.michigantownships.org).

### Cemetery Management & Administration

July 18, 10 a.m. to 3 p.m. Eastern standard time (EST); includes lunch

Township cemeteries provide a positive personal service to residents during a difficult time. Gain a better understanding of the rules and regulations for managing your township cemetery from MTA's own Cindy Dodge, a frequent speaker for the Michigan Association of Municipal Cemeteries. Dig into legal obligations for cemeteries and procedures for adopting a cemetery ordinance. Explore fees, budgeting and financial aspects as well as elements of green or natural burials. Examine the roles of advisory committees, sextons and caretakers AND the duties and responsibilities of the clerk and township board.

### Insights into Planning & Zoning

July 18, 4 to 8 p.m. EST; includes dinner

Lack of knowledge about planning and zoning and laws that townships are required to follow is one of the biggest challenges facing planning commission and zoning board of appeals members. It's difficult for many township board members, too. MTA legal counsel Seth Koches from Bauckham, Thall, Seeber, Kaufman and Koches PC reviews the legalities—and controversies—that come with balancing private property rights with public interest and your township's authority to regulate land use. Explore special uses from what goes in your ordinance (and why) to the difference between special and conditional uses. Learn how a variance might impact a use, the process for review and approval, and whether you can revoke a use. We'll talk about public hearings, site plans, timeframes and share what your township needs to know about the placement of solar sites.

### Financial Fundamentals

July 19, 10 a.m. to 3 p.m. EST; includes lunch

Oversight of your township's financial affairs is a critical function that protects you from serious pitfalls including fraud, embezzlement, misappropriation of funds and more. You won't want to miss this review of effective solutions for outlining (and communicating!) your township's approach to financial matters. Cindy Dodge, MTA's Member Information Services Liaison, offers insights into effective financial policies and procedures that not only make your life easier, but that can be easily adapted for your township's specific circumstances. Delve into "do's and don'ts" for enhancing and implementing financial policies that work for any size township and learn best practices for how the clerk and treasurer can work together to safeguard your township's finances.

### Hot Topics for Township Fire Departments

July 19, 6 to 9 p.m. EST; includes dinner served at 5 p.m.

Providing emergency and fire protection services for your community may be one of the more complicated—and expensive—services your township provides. This class can help board members and fire officials get a handle on financial emergencies in your township fire department. We'll examine funding and cost recovery, provide insights into joint authorities and review must haves for your fire ordinance. You'll walk away armed with a better understanding of the legalities and financials that can help turn down the heat on some of the hot issues facing your fire department.

Township \_\_\_\_\_ County \_\_\_\_\_

Name & Title \_\_\_\_\_ Class:  Cemetery  P&Z  Financial  Fire

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**Early-bird Rate\***: \$100/class Expires June 30

Registering more than one person OR for multiple classes?  
Pay only \$90/class when registered by June 30.

Online registrants use promo code 23UPEDEX at time of purchase.

**Regular Rate\***: \$125/class From July 1-7

**Late Rate\***: \$150/class Effective July 8

\_\_\_\_\_ (# classes) x \$ \_\_\_\_\_ (rate\*) = \$ \_\_\_\_\_

**TOTAL AMOUNT ENCLOSED = \$ \_\_\_\_\_**

\*Rate applies to MTA members. Non-members, call for rates.

<b>NOTE: Payment must accompany form in order to be processed.</b>	
<input type="checkbox"/> Check enclosed (payable to MTA)	
<input type="checkbox"/> Charge to: (circle one)      MasterCard      VISA	
Card # _____	
CSV (3-digit code) _____	Expires _____
Print Card Holder's Name _____	Signature _____